

The meeting was held in person. The Supervisor called the meeting to order at 7:02 PM with a roll call and the Pledge of Allegiance.

PRESENT:	Kyle Noonan	Councilmember
	Patrick Killian	Councilmember
	Mark Stewart	Councilmember
	John Donohue, Jr.	Councilmember
	Jesse A. Fish, Jr.	Supervisor
ALSO PRESENT:	Erin Trombley	Town Clerk
	Malcomb O'Hara	Counsel
	Elizabeth Bennett	Confidential Secretary
	Leah Cronin, IAO	Assessor
	Chris Abrams	Highway Superintendent

**OTHERS PRESENT:** Michelle Smith, (7 Snowberry Ln resident), Tom Masso, Ann Purdue, Ken Miner, William Robeson, Bruce Lant, Kevin Ostrander, Leah Cronin, Dominic Tom, Fred Troelstra, Carl Hourihan, Reed Antis, Sheila Itzo, Samantha Berg, Alex Portal (Post-Star reporter)

#### **FUTURE MEETINGS & WORKSHOPS**

Supervisor Fish said he had been advised that a public hearing could be scheduled anytime after March 21 for Local Law 2 of 2024, which he said he anticipates will receive a good amount of input from the public. Therefore, he said he wanted to set a hearing for a different day than the regular Town Board meeting, and he suggested March 25 or March 28. He asked if anyone had a preference. After some discussion 6 PM on Thursday, March 28 was chosen.

**Resolution 86-2024** A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to set the public hearing for Local Law 2 of 2024 for Thursday, March 28 at 6:00 PM.

**Discussion:** Councilmember Stewart questioned whether two days after the March 26 Board Meeting would be long enough for an attorney to prepare documents with any changes they would potentially make and post the required documents. Supervisor Fish said if they cannot, then there would not be a meeting. Councilmember Stewart outlined the timeline of the document: 3/18 Town Planning Board, 3/21 County Planning Board, 3/26 Town Board discussion of any recommendations made by Town and County Planning Board, and an as-yet-unknown Town Counsel will have to have documents prepared 3/28, just 2 days later. Supervisor Fish agreed, adding that if there are no suggested changes it could go forward as it is. Councilmember Stewart said he did not see any plan to hire special legal counsel to handle this law, and he asked if there would be an attorney to represent the Town when presenting the Law on the 18<sup>th</sup>. Supervisor Fish said there would be, that the attorney who wrote the document would be present. Councilmember Stewart asked if this person was retained by the Town, and said he thought by now the Town would have retained special counsel to work on this law. Supervisor Fish said the bill would not advance farther without retaining counsel to handle this issue.

Councilmember Stewart said the Town's present attorney said the Chairman of the Planning Board was asking them who the attorney would be, and present counsel recused themselves. Supervisor Fish said the Chairman had not reached out to him. Councilmember Stewart said this is an important law and he believes a legal representative should review it, and feedback from the other Boards should be received before setting the hearing. Supervisor Fish asked if there were any other discussion. Councilmember Stewart reclaimed the floor saying he hoped they could have honest discussion about the situation and legitimate concerns. Supervisor Fish

said there is, and it's well understood that there has to be an attorney when the time comes. Councilmember Stewart said he supports the moratorium but he's asking that special counsel be assigned before scheduling the hearing for the protection special counsel offers the Town. Supervisor Fish said an attorney would be in place, and if Councilmember Stewart does not want to have the hearing on the proposed date to say so.

Councilmember Killian said his understanding was that someone would be present to represent the Town. Councilmember Stewart said the Planning Board can hire an attorney but the Town Board was not providing one. Supervisor Fish restated that the attorney who drafted the law would be present to address any questions that arise at the Planning Board meeting. Councilmember Stewart asked if the attorney would be there to represent the town or as a civilian. Supervisor Fish said he would be there to support the moratorium document. Councilmember Stewart asked why he was not being hired as Special Counsel. Supervisor Fish said he could be retained as Special Counsel, and that a message had been received from the attorney the day of the meeting. Councilmember Stewart said that as a supporter of the action, he hoped his concerns were heard.

Councilmember Noonan said that as a person who voted against the Law, the Supervisor's question was if the Board wanted the hearing on the 25<sup>th</sup> or 28<sup>th</sup>. He asked if there was value in pushing back the date to ensure an attorney is retained. He said in listening to Councilmember Stewart's concerns he did not want to go under the assumption that an attorney will be retained, though one may be by those dates. He also said he did not know the ramifications of delaying the hearing a week or two, adding that he would be unavailable to participate the first week of April due to vacation. Supervisor Fish said that if the Board does not think either of the dates work, then they can't schedule a meeting or workshop. Councilmember Stewart asked if the date could be set at the meeting on the 26<sup>th</sup> to allow for timely notification of the hearing. Supervisor Fish said they could do that but Councilmembers Noonan and Donohue would be available after April 4, so at the April 9 meeting there would only be three Board members present. Councilmember Stewart agreed to set the date for 3/28, restating that he has concerns about having counsel retained by that date, and that the hearing should be postponed if an attorney is not retained in time.

Supervisor Fish asked for a roll call vote on the motion. The following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

## **APPROVAL OF MINUTES**

**Resolution 87-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the minutes from the Town Board meeting on February 13.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye

Supervisor Fish                      Aye

The motion carried 5:0

**Resolution 88-2024** A motion was made by Councilmember Killian, seconded by Councilmember Noonan, to accept the minutes from the Town Board meeting on February 27.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Abstained due to absence
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

#### **PUBLIC COMMENT FOR AGENDA ITEMS**

Dominic Tom said he recommends dropping out of the SEDC, stating that Moreau is overlooked by the organization, though the rest of the county benefits from it. He said they are only ever mentioned once a year when they make a presentation about what they've accomplished. He said they should at least tell Moreau residents that they tried to attract businesses to Moreau, even if they failed. He said he believes they will be heavily involved with Biochar and will be asked to fund Biochar. He said if the majority of Town residents oppose Biochar, SEDC should support the citizens' opposition to Biochar. He said the Not Moreau group has posted minutes from 2018-19 involving SEDC and trying to get Biochar in Moreau. He closed his remarks saying everything they attract goes South of Moreau.

#### **OLD BUSINESS**

Supervisor Fish said the Town insurance company requires battery disconnects on all Town trucks. He said the work has been completed and the insurance company notified. He confirmed with Highway Superintendent Abrams that the work was complete, adding it was "quite an undertaking."

#### **Highway Department**

##### Agreement Between Town Board & Highway Department

Supervisor Fish said that New York State Highway law, section 284, requires an agreement between the Town Board and Highway Department be filed with the County. The following agreement was read by the Town Clerk:

"Agreement to Spend Town Highway Funds

Town of Moreau  
Saratoga County

Pursuant to the provisions of section 284 of the highway law, we agree that monies levied and collected for the repair and improvement of highways received from the State for the repair and improvement of highways, shall be expended as follows:

General Repairs and Improvements – the sum of \$844,750.00 may be expended for general repairs and improvements upon 85.64 miles of Town highways, including sluices, culverts and bridges having a span less than five feet, and boardwalks or the renewals thereof, and permanent improvement of Town roads.

No moneys set aside for such improvements shall be expended, nor shall any work be undertaken on such improvements until the Highway Superintendent and Town Board approves the expenditures, specifications and estimates for such construction.

This agreement shall take effect when it is approved by both the Highway Superintendent and Town Board members.

Executed in duplicate this 12<sup>th</sup> day of March, 2024.”

**Resolution 89-2024** A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, to spend the Highway funds and authorizing the Board to sign the agreement.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Authorization to Hire KRMC

Supervisor Fish said that Highway Superintendent Abrams recommended KRMC to cut, inspect, and clean out fuel tanks. He said this expense was not included in the 2024 budget. He said funds would need to be transferred from account A1990.4 and Principal Account Clerk Cruz said that the transfer can be approved in the monthly audit meeting. Supervisor Fish said the tank will be scrapped and monies will be deposited into revenue account A2650.

**Resolution 90-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to authorize the hire of KRMC to clean out fuel tanks at a cost not to exceed \$6,500.00, to be paid from account ED5132.495

**Discussion:** Highway Superintendent Abrams said there could be additional charges for removing residual fuel. He said KRMC charges \$.85/gallon, and since Superintendent Abrams cannot get into the tank to see how much fuel is in it, he could not give an accurate estimate of what the additional charges may be. Councilmember Killian asked how big the tank is. Superintendent Abrams said one tank is 1,000 gallons, the other is 2,000 gallons. Councilmember Stewart asked Superintendent Abrams what a comfortable amount would be to authorize. Superintendent Abrams suggested \$6500, which is still below the next lowest bid they received for the job. The motion was amended from a maximum cost of \$5,272.12 to \$6,500.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Authorization to Contract with Saratoga County DPW

Supervisor Fish said the Highway Department would like to sign a contract with the County to do road striping, but the County cannot give an accurate estimate of the cost. The County provided an estimate for the paint which ranges from \$5,300-\$5,400 plus the cost of labor. \$35,000 was budgeted.

A motion was made by Councilmember Noonan, seconded by Councilmember Stewart to authorize Highway Superintendent Abrams to contract with Saratoga County Department of Public Works (DPW) to stripe 20.42 miles of Town roads in spring 2024, and 4.15 miles in the fall, to be paid from account A3310.499. No vote was held.

**ASSESSOR'S OFFICE**

Sr. Assessment Clerk Training

Supervisor Fish said a request had been submitted to authorize Senior Assessment Clerk Riley McGuiggan to attend continuing education classes virtually through the New York State Assessor's Association.

**Resolution 91-2024** A motion was made by Councilmember Noonan, seconded by Councilmember Donohue to approve Senior Assessment Clerk Riley McGuiggan to attend Reading and Understanding Deeds on 3/18, and Agriculture Valuation & Exemptions on 4/12 at a cost of \$110 each to be paid from account A1355.4.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

**BOARD OF ASSESSMENT REVIEW**

New Appointment

Supervisor Fish said a Town resident had submitted an application to be appointed to the Board of Assessment Review. Former Town Clerk Leeann McCabe was the applicant, and the Town Assessor, Leah Cronin, had submitted a letter of recommendation to support her appointment. The Town Clerk read the letter:

“March 7, 2024

To: Supervisor Fish and Town Board Members

Re: Letter of Consideration – Leeann McCabe for Board of Assessment Review

I would like to ask the Town Board to consider accepting the application of Leeann McCabe as a member of the Board of Assessment Review. The Board has a recent vacancy due to the resignation of Richard Noonan. If acceptable by the Town Board, Leeann would serve from 10/1/2019 to 9/30/2024, which represents the remaining term of Mr. Noonan. She could then be reappointed by approval of the Town Board for a full five-year term from 10/1/24 to 9/13/2029.

Leeann is a long-time resident of the Town of Moreau with vast knowledge of the Town. She is a dedicated and hardworking individual who has a reputation for treating residents with fairness and respect. These qualities attest to her value as a great addition to this Board.

Leeann McCabe comes with my highest recommendation. I ask that you take this into consideration while reviewing her application. Thank you.

Sincerely,

Leah M. Cronin, IAO  
Assessor”

**Resolution 92-2024** A motion was made by Councilmember Killian, seconded by Councilmember Noonan, to appoint Leeann McCabe to the Board of Assessment Review for the remainder of the term ending 9/30/2024, effective immediately.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

## **RECREATION DEPARTMENT**

### Local Law 3 of 2024: Park Hours

Supervisor Fish said there had been multiple discussions about changing Town code to allow the Recreation Director to adjust park hours as needed. He said if the Board agreed to the proposed language, a public hearing could be set to move forward with the Local Law making it possible for the Recreation Director to set hours.

The Town Clerk read the proposed language into the record:

“Except emergencies or another special reason, the Harry J. Betar Recreation Park in the Town shall be open to the public every day of the year, except for Thanksgiving, Christmas Day and New Year’s Day, during designated hours set by resolution of the Town Board. Other Town run parks, trails and beaches shall be open seasonally as designated by resolution of the Town Board. The opening and closing hours



for each individual park shall be posted therein and in the Town Hall for public information, as well as on the Town’s website. From time to time, as deemed necessary, the Recreation Director may adjust the opening and/or closing times of the individual parks, trails and beaches. Any part or the whole of any park may be closed to the public at any time and for such interval of times as may be deemed reasonably necessary in the public interest as determined by the Recreation Director. Such closing shall be accomplished by the posting of signs at the park and/or on the Town’s website.”

**Resolution 93-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Killian, to declare the Town Board as the lead agency for Local Law 3 of 2024.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

**Resolution 94-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Killian to set a public hearing for Local Law 3 of 2024 for March 26 at 6:40 PM.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Setting Recreation Park Hours

Councilmember Stewart, as a member of the Recreation Committee, said that since the setting of park hours still rests with the Town Board, he had been asked by Recreation Director Brogan to ask the Board to adjust Park hours to a 6:00 PM closing time effective March 18, 2024, to allow for try-outs and events.

**Resolution 95-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to set park closing hours to 6:00 PM effective March 18, 2024.

**Discussion:** Councilmember Stewart said he had spoken to the Recreation Director and confirmed there is sufficient staffing. He additionally said he would table discussion about winter hours until March 26.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
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Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

#### **TOWN CLERK'S OFFICE**

**Resolution 96-2024** A motion was made by Councilmember Noonan, seconded by Councilmember Killian to authorize the Town Clerk to attend a virtual Introduction to Governmental Accounting class at a cost of \$85.00 from account A1410.4.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

**Resolution 97-2024** A motion was made by Councilmember Killian, seconded by Councilmember Noonan to authorize the Town Clerk to attend the New York State Clerk's Association Annual Conference from April 21-24, at a cost not to exceed \$490.13 from account A1410.4.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

**Resolution 98-2024** A motion was made by Councilmember Noonan, seconded by Councilmember Killian to authorize Deputy Town Clerk Dianne Lewis to attend the New York State Clerk's Association Annual Conference on April 24, and Deputy Town Clerk Ellen Buttles to attend the New York State Clerk's Association Annual Conference on April 23, at a combined cost not to exceed \$286.66 from account A1410.4.

**Discussion:** Councilmember Stewart asked if the Deputy Clerks needed both days based on the wording of the agenda item. The Town Clerk replied that one Deputy Clerk would attend part of one day, and the other would attend part of a different day.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
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Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

**Resolution 99-2024** A motion was made by Councilmember Killian, seconded by Councilmember Stewart to authorize Jeff Parrish to attend the New York Water event hosted by the American Water Works Association April 10, 2024 in Saratoga for a cost not to exceed \$270.00, to be paid from account CW8310.4.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

**Resolution 100-2024** A motion was made by Councilmember Killian, seconded by Councilmember Stewart, authorizing Jeff Parrish to attend the Adirondacks Waterworks Conference 2024, Spring Meeting & Workshop on March 27 in Latham for a cost not to exceed \$75.00 from account CW8310.4.

**Discussion:** Councilmember Noonan asked if there would be a mileage expense. Supervisor Fish said Jeff would take a Town truck to both events.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

## **BUILDING & PLANNING**

This topic was tabled for an Executive session to be held later.

## **SARATOGA ECONOMIC DEVELOPMENT CORP. (SEDC)**

Supervisor Fish stated that the Town had received an invoice for unpaid 2023 dues.

**Resolution 101-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue authorizing payment of 2023 dues in the amount of \$756.00 from account A6460.4.

**Discussion:** Councilmember Stewart said some valid points had been raised about SEDC, however since these are funds already owed for 2023, he agreed to fee should be paid.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

### **DOG CONTROL (DCO)**

**Resolution 102-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue authorizing payment of \$1600 to the Dog Control Officer, per his contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

**Discussion:** Supervisor Fish commented that the DCO has responded well to all issues that were referred to him and he'd done a good job for the Town. The Town Clerk added that the DCO had also driven traffic to the Clerk's office to register unregistered dogs as well.

### **PUBLIC COMMENT PERIOD**

Tom Masso asked about the Local Law 2 of 2024 workshop on March 28<sup>th</sup> and whether written comments would be accepted in lieu of attending in person and read at the hearing since he would be unable to attend. Councilmember Stewart said written comments are part of the public comments at the hearing per the law. Mr. Masso said he had read the Local Law documents which seemed sound but he will have some comments to submit.

Reed Antis said he had attended the January meeting and wanted to ask again about Planning Board and Zoning Board of Appeals (ZBA) meeting minutes. Supervisor Fish said they were being worked on. Mr. Antis asked why they have not been done. Supervisor Fish said it was his understanding that the meetings were recorded but no handwritten notes had been taken, that transcription of the recordings had to be done. Mr. Antis asked what Leeann McCabe had done for the Town in the Clerk's office and what the problem had been. He said the people should know what happened. Supervisor Fish said some things were mixed up and Leeann's expertise was needed to help sort things out. Supervisor Fish inquired of the Town Clerk if that was correct. The Town Clerk said some documentation was unclear, so Leeann came in to try to help reconcile December 2023, which is what she was doing in the office in January. Mr. Antis asked if there were "poor accounting procedures" in 2023. Supervisor Fish said he did not know. Mr. Antis asked if things were now in order or if it was still being worked on. The Town Clerk said an audit is pending.

**COMMITTEE REPORTS**

Councilmember Stewart said he had attended the Association of Towns Conference and recommended that multiple Town Board members attend in the future. The knowledge he gained and information from vendors he described as very helpful. One company he spoke with there, Paint Care, offers a free service to Towns that can train Transfer Station staff and provide receptacles for recycling paint and paint cans. When the bin is full the company picks it up. The company offers other free services as well, the contract can be terminated easily, and the service is paid for through a fee on paint sold. He said he would have more for the Board to review and hoped to propose a motion to authorize the Supervisor to sign a contract for the service in the future. On the topic of Recreation, he said he had also spoken to a vendor related to the inclusive playground, and he was working with the Recreation Director and Councilmember Donohue to present services for this facility to the Supervisor as well.

Councilmember Donohue said there was an issue at the Transfer Station with people trying to dispose of electronics. Currently they are not accepted at the Transfer Station, but he said people dump them anywhere they can anyway. A company sent a fee schedule and other information and he said it looked like something the Town could offer so residents can legally dispose of unwanted electronics.

Fire Company Contract

Supervisor Fish said that since a roll call vote was not taken at a prior meeting on a resolution authorizing him to sign the South Glens Falls Fire Company contract, a vote was needed.

**Resolution 100-2024** A motion was made by Councilmember Killian, seconded by Councilmember Stewart authorizing Supervisor Fish to sign the South Glens Falls Fire Company contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

City of Glens Falls

Supervisor Fish said the City of Glens Falls had asked for support in their pursuit of funding for infrastructure. He said he felt it was important to support our neighbors.

**Resolution 101-2024** A motion was made by Councilmember Killian, seconded by Councilmember Stewart, authorizing Supervisor Fish to send a letter of support to the City of Glens Falls.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye

Supervisor Fish                      Aye

The motion carried 5:0

**EXECUTIVE SESSION**

**Resolution 102-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to enter into Executive Session for discussion of an unnamed employee or prospective employee.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan      Aye  
Councilmember Killian      Aye  
Councilmember Stewart      Aye  
Councilmember Donohue      Aye  
Supervisor Fish              Aye

The motion carried 5:0

The Board entered Executive Session at 7:53PM. The regular Board meeting resumed at 8:35 PM.

**BUILDING & PLANNING**

Supervisor Fish said that Jim Martin, AICP, Zoning Administrator would be retiring, and a position had been advertised to fill that role. He went on to say that in December 2019, the Building, Planning and Development Coordinator position was created in the Building Department to administer and enforce the laws of zoning, planning, fire safety and prevention, environmental development, and building construction in accordance with the Town’s master plan. He said the position would oversee the Building Department and report directly to the Town Board via the Supervisor. Appointment to this position would be provisional, he said, pending the appointee placing in the top 3 of a Civil Service test when the test is offered.

**Resolution 103-2024** A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to hire Merritt J. Westfall as a provisional appointment to the position of Building and Planning Coordinator effective April 15, 2024 at a salary of \$80,000.00. Mr. Westfall will be eligible for vacation at the start of employment, Supervisor Fish added, and employment is contingent upon successful completion of a physical.

Supervisor Fish called for a roll call vote. Responses were as follows:

Councilmember Noonan      Aye  
Councilmember Killian      No  
Councilmember Stewart      No  
Councilmember Donohue      Aye  
Supervisor Fish              Aye

**Discussion:** Councilmember Noonan said hiring a full-time person to fill this role after years of seeking qualified applicants, knowing Jim Martin would retire, is a good thing. He went on to say Mr. Westfall’s credentials, background, and experience working in Clifton Park and Bolton Landing will be fantastic to bring the Town forward as the Town grows and develops.

The motion carried 3:2

**Resolution 104-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

The meeting was adjourned at 8:38 PM.

Respectfully submitted,

*Erin Trombley*

Erin Trombley  
Town Clerk